



Application form for graduate students
(Please read the details on the back of this form)

Date.....Month.....Year.....

Dear, Dean of the Faculty of Economics via the Director of Graduate Studies Program

I am Mr./Ms. Student number.....

Master/Dotorate degree student program. Student's program (Thai/International).....

Advisor's name:.....

Present address:.....

E-mail:.....Phone number:.....

I would like to request approval:

Maintain student status in semester.....academic year.....because the cumulative credits of all courses according to the curriculum have been obtained, but Thesis cannot be registered Not complete the thesis

Register additional courses in systemer.....academic year..... amount.....subject/s such that.....

Withdraw a course that has already been registered in systemer.....academic year amount.....subject/s such that.....

Sincerely your,

(.....)

Table with 2 columns: Officer's comment, Advisor's comment; Instructor's comments, Director's comments

payment of fees (Project staff fill out information)

I have paid the maintenance fee in systemer..... amount.....baht according to the receipt number.....

I have paid additional course registration fees in systemer..... amount.....baht according to the receipt number.....

Refund of registration fee in systemer..... amount.....baht

Sign the petitioner.....

(.....)

/ /

Details for submitting a petition

Application for maintaining status

Unregistered students can request to maintain their status only if their thesis cannot be registered or not completing the thesis only. In other cases, the dean must request a leave of absence from study, which must submit a request using Form BV3

Students who would like to maintain their status must be submit a request to approval from their advisor and director within 30 days (from the beginning of the semester) and must pay the status maintenance fee together with a copy of the receipt and the request form according to the following rates:

1. Applicants before the academic year 1997 pay 600 baht per semester.
2. Applicants before the academic year 1997-2001 pay 1,500 baht per semester.
3. Applicants before the academic year 2002 onwards pay 3,000 baht per semester.

payment method:

1. Finance Division, Thammasat University (received immediately)
2. Transfer to the account of Bangkok Bank, Thammasat University branch, Rangsit Campus, account name, Thammasat University.

Account number 091-0-15280-0 (Bring proof of money transfer attached to the faculty)

Additional registration application

Students who would like to register for additional courses within 14 days from the start of a semester or 7 days from the start of a summer semester. An application must be submitted to the project for approval from the professor, advisor and Director of the Graduate program

Withdrawal from a course

Students who would like to withdraw from courses that have already been registered. And it is a request to withdraw within the first 10 weeks of a regular semester or within the first 4 weeks of a summer semester. Applications for the project must be submitted for approval from instructors, advisors, and the director of the graduate program